



Interdistrict School
for Arts and
Communication

IPAT: ISAAC Parent Action Team

Meeting Minutes

Meeting Date: Monday, December 12, 2011
Meeting Location: ISAAC Conference Room

In attendance: Gina Fafard, Maggie Chmura, Corrina Ferguson, Jenni Barnes, Bryan Doughty, Diana McMasters, Brenda Ekenburg, Tia Li Liu, Jason Rusk, Ginnette Veillard, Lentonette Taylor, Michael Sharpe (JACS), Rich Muckle, Migdalia Salas and Jill Rusk

1. Michael Sharpe, Chief Executive Officer for Jumoke Academy in Hartford, CT and President of the Connecticut Charter School Association
 - a. Blue Ribbon Improvement Committee (BRIC) at ISAAC – used to determine what it is we (as a community) want to improve in our school
 - b. Areas to look at:
 - i. What is the mission of ISAAC?
 - ii. School culture & environment (what are we representing/ trying to say?)
 - iii. Organizational Management Bi-laws
 - c. Invites the entire school family to participate. Stake holders include:
 - i. Teachers/ staff
 - ii. Parents
 - iii. Board of Education
 - d. Subcommittees to present 2 times prior to presenting to the committee
 - e. One big meeting for everyone to adopt what was created
 - f. BRIC assisted Jumoke Academy to bring a lower scoring school into a higher ranking school
 - g. Time frame: now until April 30th
 - h. How do you get parents involved? Involvement in subcommittees
 - i. Role of Michael Sharpe: meet whenever committees are meeting – provide guidance, balanced representation, facilitate the process
 - j. Students can be pulled into subcommittees as requested – likely to be involved in school culture/ environment
 - k. Process started over 1 year ago with Board of Education on Interim Director
 - l. Project Management Team: Gina Fafard
 - i. School culture & environment: Janna Salmon – plan to have an Action Plan by January 2012
 - ii. Mission/ Purpose: Diana McMasters
 - iii. School organization/ Bi-laws: Migdalia Salas
 - m. Parents are invited to participate - especially looking for minority parents and New London parents to diversify the committees

2. Multicultural Dinner: annual fundraising event
 - a. Location: St. Sophia's
 - b. Date: March 30th – on hold
 - c. Committees:
 - i. Dessert: Jenni Barnes and Jill Rusk
 - ii. Food: Grasso Tech
 - iii. Donations: Corrina Ferguson and Ellin Granger – Migdalia Salas will help
 - iv. Music Coordinator: needed
 - d. Writer's Block would like to do a performance
 - e. Jazz band performance
 - f. Alumni performances
 - g. Migdalia Salas – working on St.Sophia's & press releases
 - h. Money previously has gone to Student Activity Fund, including Camp Hazen – discussion as to what the money raised will go towards

3. Upcoming IPAT Meeting Dates
 - a. January 9, 2012
 - b. February 13, 2012
 - c. March 12, 2012
 - d. April 16, 2012
 - e. May 14, 2012
 - f. June 11, 2012 - Invite new parents, informal gathering, elect officers for 2012-2013 school year

4. Meeting adjourned